

Minutes of Budget Meeting

December 23, 2021

The Mayor and Council met at 6:30 prior to the regular meeting to discuss and review the proposed 2022 budget. The Mayor, Clerk, and all council members with the exception of council member Gantt who had been previously excused due to being out of town for the Christmas holiday, were present.

Mayor Walton called the meeting to order after the Pledge of Allegiance and a moment of silent prayer

The Clerk along with the Mayor went over the proposed budget. The Clerk explained that some of the line items had changed due to the City bringing the budget into conformity with a State mandated Uniform Chart of Accounts. Council member elect McElroy and the City Attorney, Nefetara Clark were present however no other citizens appeared for the meeting. After discussion a motion was made by Brian Koepnick and seconded by John Barber to accept the proposed budget to be presented for approval at the regular meeting to follow. Motion passed unanimously.

MINUTES OF THE CITY OF HULL MAYOR AND COUNCIL

December 23, 2021

Meeting Held in Person at Jackson EMC

The meeting was called to order by Mayor Paul Walton. Those in attendance in addition to the Mayor and the Clerk were council members Brian Koepnick, Marilyn Walton, and John Barber. Council member Gant who was out of town for the Christmas holiday was present via telephone. In addition, council member elect, Mike McElroy was present along with the City Attorney, Nefetara Clark.

The Pledge of Allegiance and a moment of silent prayer took place at the budget meeting prior to the regular meeting..

The minutes of the November meeting and the November financial reports both of which had been e-mailed to everyone prior to the meeting for review were unanimously approved after a motion by John Barber and a second by Marilyn Walton.

Council member elect, Mike McElroy, was welcomed to the meeting and Mayor Walton reminded everyone that his swearing in would take place at the January meeting.

Under old business Mayor Walton recommended to council that the salaries for Mayor and Council be increased 100% beginning in January 2022, to be paid semi-annually in June and December. The Mayor would receive \$2,500.00 and council members would receive \$1,300.00. Mayor and Council have not received a pay increase since prior to 2008. Motion was made by Brian Koepnick and seconded by John Barber to accept this recommendation. Motion passed unanimously. Mayor Walton advised that a notice of the increase had to be published in the county organ three weeks prior to the January meeting. The Clerk will place the notice in the Madison County Journal.

Mayor Walton gave an update on disbursement of ARPA funds do date which included the payment to the Sheriff's office and the approved payment to the Fire Department once a receipt is provided. He further advised that although notices had been sent to all businesses in the City along with the churches only one request had been received that being for premium pay in the amount of \$2,400.00 from the Chevron. The Clerk advised that she had received all the necessary paperwork properly executed. Motion was made by Marilyn Walton and seconded by Brian Koepnick to approve this request. Motion passed unanimously. The Clerk will make the disbursement. Additionally Mayor Walton advised that he had been working closely with the City attorney as to how the Mayor, council and Clerk could receive premium pay and in what amounts. Attorney Clark provided some written information about her findings and basis for her recommendation that the Mayor and Clerk receive premium pay in the amount of \$1,750.00 per year for 2020 and 2021 and that council members receive premium pay in the amount of \$975.00 per year for 2020 and 2021. This is based in part on the fact that Mayor, Clerk and council all have to serve in various capacities since the city has no staff. Motion was made by Brian Koepnick and seconded by John Barber to accept the attorney's recommendation. Motion passed unanimously.

Council member Barber gave an update on the speed bumps on Easy and Davis Streets. He advised that he had spoken with All About Asphalt and that it would cost about \$1,000.00 for the installation. The signs are ready to install once the speed bumps are in place which should be in

the next week or so.

Council member Koepnick had provided some revised cost estimates and pictures for the placement of the flag poles which will be done in conjunction with the T-Mobile Hometown Grant funds if the grant request is approved. Council member Koepnick had also provided Mayor, Council and Clerk with some proposed revisions to the lawn maintenance contract for review and consideration. No action was taken at this time.

Mayor Walton encouraged everyone to participate in the Cities United Conference in January if at all possible. He and council member Gantt plan to attend the 3½ day training event and awards luncheon and he encouraged all council members to attend as much of the event as possible. The training is important as well as the networking with other cities.

Council member Barber reported on the meeting he had attended with the Madison County Commissioners pertaining to the TSPLOST funds that would be forthcoming and that the county was considering having a study done to determine in what order to make road improvements and the cities would be included in the study. More information will be forthcoming in this regard.

Council member Walton provided updated numbers with respect to the City Web Site which showed an ongoing increase in the number of hits received. In this regard Mayor Walton expressed his desire that the City continue with the web site and newsletter although council member Walton who has been handling both the administration of the web site and the preparation and distribution of the quarterly newsletter would be coming off the council due to her term ending. It was the consensus of council that they would like to see both of these continue as well. In this regard Mayor Walton recommended that the City contract with council member Walton to continue to provide this service and that she be compensated for doing so at the rate of \$25.00 per month for the web site and \$200.00 per quarter for the newsletter. He felt this would be a lot less expensive than what the City would pay for someone outside do provide this service. He and the Clerk had discussed this at their budget meeting and this amount is already included in the budget figures under the Communication line item. Motion was made by Brian Koepnick and seconded by John Barber and unanimously approved to compensate Marilyn Walton at the rate of \$25.00 for the web site and \$200.00 per quarter for newsletter beginning in January 2022.

Mayor Walton provided an update on the status of the application process for funding for the new city hall stating that the process was in the final stages and we were in good standing with the three reports that needed to be done. Hopefully the application will be approved soon and then the City will need to find an underwriter for the construction loan funds.

Under new business the Clerk presented the proposed 2022 budge for approval. Motion was make by Brian Koepnick and seconded by John Barber to approve the budget. The motion was approved with council members Koepnick, Barber and Walton voting to approve and council member Gantt abstaining from the vote since she was unable to be at the budget meeting.

The Clerk advised Mayor and Council that she had received a certified letter from the Board of Elections advising all cities that they were terminating the intergovernmental agreement to conduct city elections. This is an ongoing process and hopefully something can be worked out for this to continue but as of now the cities would be required to conduct their own elections.

Mayor Walton inquired of council what they thought about having a mural painted on the side of

the building at the Chevron which would display all members of humanity. He had spoken with the Chevron and they were in agreement with the idea. The consensus of council is that this is a great idea. Mayor Walton advised that he was looking into possible funding for the expense of same. Everyone was encouraged to bring their ideas to the table for discussion. No action was taken.

Mayor Walton advised that he had met with an engineer from Jackson EMC about concerns over how to improve the safety of drivers and pedestrians on Glenn Carrie Road. It was recommended that 6 LED 400 Watt security lights be placed along Glenn Carrie in the area of Hidden Falls Subdivision. This would cost \$152.00 per month. This amount had also been included in the proposed 2022 budget. Motion was made by John Barber and seconded by Donna Gantt and unanimously approved to proceed with the installation of these lights as recommended by Jackson EMC.

Concern was expressed by council members about the problems with the traffic light at Glenn Carrie and Highway 72 and the number of 18 wheelers traveling down Glenn Carrie. Mayor Walton will follow up and speak with DOT about these concerns.

Council member Gantt gave an update on the upcoming food distribution and will have more to report after the new year.

Mayor Walton expressed his thanks to everyone for their hard work during 2021 and council members and the Clerk shared their final words for the year.

There being no further business the meeting was adjourned after a motion by Brian Koepnick and a second by John Barber and approved unanimously.

Respectfully submitted,

Sandra Pou, City Clerk

CITY OF HULL
EXPENDITURE BUDGET
2022

Dues	\$ 400.00
Service Agreement with Fire Department	8,465.00
Utilities (Energy)	12,500.00
Communication	4,000.00
Insurance (City)	4,200.00
Salaries (Mayor, Council, Clerk)	14,200.00
Advertising	1,500.00
Professional:	
Legal	7,000.00
Audit/Acct. Services	4,500.00
General Office Expenses	2,000.00
Lawn Maintenance	12,000.00
Training	5,000.00
Other purchased services	63,967.50
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TOTAL	139,732.50

**CITY OF HULL
2022 BUDGET
OPERATING REVENUE**

	Actual 2021	Projected 2022
INSURANCE PREMIUM TAX/ FRANCHISE FEES	\$32,419.34	32,000.00
LOST	45,058.43(e)	45,000.00
TAVT	5916.08	5,900.00
BUSINESS LICENSES	450.00	450.00
BUILDING PERMITS	30.00	00.00
QUALIFYING FEES	99.00	00.00
EXCISE TAX/LICENSE FEES	4,101.19	4,100.00
MISCELLANEOUS	636.14	500.00
CARRYOVER (2020)	47,914.38	51,782.50(e)
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TOTAL REVENUE	136,624.56	139,732.50

CITY OF HULL EXPENDITURE BUDGET

	<u>2021 Budget</u>	<u>2021 Actual Expense</u>	<u>2022 Budget</u>
Dues	700.00	971.66	400.00
Service Agreement (HVFD)	8465.00	8465.00	8465.00
Utilities (City)	16000.00	12559.21	12500.00
Communication	00.00	2,748.49	4000.00
Insurance (City)	4200.00	3832.00	4200.00
Salaries (Mayor, Council, Clerk)	10,350.00	10241.67	14,200.00
Advertising	2000.00(a)	1720.70	1500.00
Legal	7000.00	6888.32	7000.00
Audit/Acct. Services	9300.00 (a)	9300.00	4500.00
Office Expense	1500.00	1626.18	2000.00
Grounds Upkeep	14100.00 (a)	14080.00	12000.00
Training	6750.00 (a)	7002.45	5000.00
Web Site	500.00	439.87	00.00 (under communication)
Other Purchased Serv.	<u>50,902.99</u>	<u>10062.97</u>	<u>63967.50</u>
	131,767.99	96,938.17	139,732.50